



National Capital Chapter  
 Canadian Evaluation Society  
 Section de la Capitale nationale  
 Société canadienne d'évaluation

## Essential Skills Series in Evaluation

May 22-23 and 29-30, 2025 • 8:00 am to 4:30 pm  
 Goss Gilroy Inc.  
 150 Metcalfe Street, Suite 900, Ottawa, ON

**THIS COURSE IS DESIGNED FOR THOSE WHO ARE NEW TO EVALUATION**

We will be limiting group size to 20 to ensure maximum benefit to participants.

The Essential Skills Series incorporates state-of-the-art thinking and modern adult learning principles. Prior knowledge of evaluation, or of social science research methods, is not required, and this course is geared towards individuals who are new to evaluation. On completion, participants will be equipped to enter and participate in the evaluation field and to develop as evaluation professionals. Graduates will be able to describe in basic terms 28 core evaluation concepts – from the uses and benefits of evaluation through common data collection methods to evaluation ethics and standards – and will gain elementary experience in six core practices – from creating logic models to writing findings statements.

The courses and handout material will be in English only.

|  |  |
|--|--|
| <b>Fees</b><br><input type="checkbox"/> Member<br><input type="checkbox"/> Non-member<br><br><b>Special discounted rate for non-profits &amp; students</b><br><input type="checkbox"/> Member<br><input type="checkbox"/> Non-member<br><input type="checkbox"/> New Practitioner Member<br>Fees include course materials, coffee and light snacks. <b>Lunch will not be provided.</b> | <b>Series</b><br>\$1,800 + TAX*<br>\$1,995 + TAX*<br><br>\$1,350 + TAX*<br>\$1,450 + TAX*<br>\$1,350 + TAX*  |
| <p><i>*For in-person events, the tax applied is the provincial rate based on the training venue address.</i><br/> <i>**To become a CES member, please visit <a href="https://evaluationcanada.ca/membership/join-ces.html">https://evaluationcanada.ca/membership/join-ces.html</a>.</i></p>   |  |
| Name: _____<br>Organization: _____<br>Address: _____<br>City: _____ Prov: _____ Postal Code: _____<br>Tel: _____<br>E-mail: _____  | <b>Method of Payment</b> HST #12276 9094 RT0002<br><input type="checkbox"/> Invoice Me<br><br><input type="checkbox"/> Cheque payable to “CES – National Capital Chapter” c/o The Willow Group<br><br><input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express<br>Card Number: _____<br>Exp. Date: _____ CCV: _____<br>Cardholder Name: _____ |
| <b>Cancellation Policy: Refunds will not be made, but substitute delegates will be accepted.</b>   |  |

**FOR MORE INFORMATION OR TO REGISTER CONTACT:**

Canadian Evaluation Society – National Capital Chapter

1505 Laperrriere Avenue, Suite 401, Ottawa ON K1Z 7T1

Tel: 613.722.2270

E: [nccsecretariat@evaluationcanada.ca](mailto:nccsecretariat@evaluationcanada.ca)

W: <http://ncc.evaluationcanada.ca>