

Minutes from the May 14th, 2018 CES NCC AGM

List of attendees is available from CES NCC Secretariat (Willow)

1. Welcome and Introductions:

- Celine welcomed attendees and introduced herself and the other board members.
- She pointed out that four positions on the board are available this year, and encouraged people to vote.
- She then went over the agenda for the morning.

2. Approval of minutes (AGM 2017)

- No questions were raised with regard to the 2017 AGM minutes.
- Jane Whynot made a motion to accept the minutes; seconded by Simon Roy. Carried. No abstentions.

3. Presentation of CES-NCC activity report

- There was an Increase in membership from the previous year (from 358 to 410). In 2018, we jumped back up to the levels we had in around 2014. The number of members may rise a bit more yet too, especially around the time of the national conference.
- There will be a Board strategic planning session in June to plan for the upcoming year.
- The NCC Chapter has agreed to host the 2020 national conference. We will need a lot of help from the membership to support that. Conferences are a huge undertaking, and a lot of work is done by volunteers. We have a small conference planning group, have signed a contract for a venue (Shaw Centre), a committee has been formed, one of the co-chairs has been identified (Benoit Gauthier). We are still looking for a second co-chair. We will be calling on members to participate in the various committees. Hoping to announce that soon.
- Celine reported on accomplishments over the last year in various areas:
 - Annual Learning Event:
 - Kudos to Wayne MacDonald on the event; it was a great success. It was one of our most successful ALEs to date. Attendance was high, and feedback was positive.
 - Celine also noted that this year's ALE tackled an important topic (ethics).
 - Three breakfast sessions were held, plus another is planned for June. Topics were:
 - The Policy on Results – One Year Later
 - Knowledge Translation (in collaboration with PPX)
 - The Policy on Results – What has it meant for evaluation?
 - (Planned) French session designed for early career evaluators (in collaboration with ENAP)
 - Two ESS sessions were held. Demand for ESS continues to be high.
 - There was a webinar on Principled Evaluation (in conjunction with the ALE)
 - The roster of providers of professional development was renewed.

- The Karl Boudreault Award to recognize those who have made a significant contribution to our evaluation community and have demonstrated leadership at local, national and/or international levels, was awarded. This year's recipient was Simon Roy.
- Celine noted that all the work of the CES-NCC would not be possible without the support of volunteers. We love to hear new ideas, what we can do better. We need more people helping out. She noted that this is a key issue to be looked into next year – how can we make that work. The CES NCC can't operate without members helping us.
- Finally, Celine pointed out that there are four seats on the CES-NCC Board of Directors up for election this year and encouraged everyone to vote. Take the time to read through the nomination packages that have been put forward.
- Celine provided email address to send comments back to us. And encouraged people to provide comments soon so they can be consider at the June strategic planning session.
- A motion was made to accept the report on activities by Benoit, seconded by Jennifer Birch Jones. Carried.

4. Presentation of CES-NCC financial statements

- Raimi presented the CES-NCC Statement of Operations for the fiscal year 2016-17.
- Events attracted a lot of people, so finances were balanced rather than experiencing the planned deficit.
- In the past five years, our net assets have been fairly stable; a jump in net assets in 2014-15 was as a result of the national conference
- Raimi presented the current year (2017-18) budget. The Board planned for \$20,000 deficit at the ALE. We did not have that big a deficit due to the excellent attendance at the ALE.
- Raimi invited questions about the numbers presented.
 - Question re the planned deficit – Raimi outlined that the Board had planned a loss on ALE which did not materialize to the extent expected due to the popularity of the event.
 - The Board was committed to reinvesting the surplus in the membership – thus the planned deficit in 2017-18 (planned deficit of \$45,500).
 - Question re if we have a \$45K deficit, will the chapter still have sufficient funds in the bank? Response: Yes.
- A motion to accept the financial report was made by Ghislaine Tremblay, seconded by Cindy Weeks. Carried.

5. Questions from membership

- Final question raised my members:
 - How was the webinar?
 - Feedback was positive. There is some question now as to what we can do with the recording. Can we make it available?
 - Cindy noted that there were a few technical issues, but it was still good.

The AGM ended at 9:09 a.m. (Note: a breakfast session followed.)